



expo**fuego**

Chile 2020

EXHIBITOR'S MANUAL

DEAR EXHIBITOR

Welcome to the fourth version of Chile's most extensive exhibition focused on fire protection. We appreciate your participation and expect success in your business.

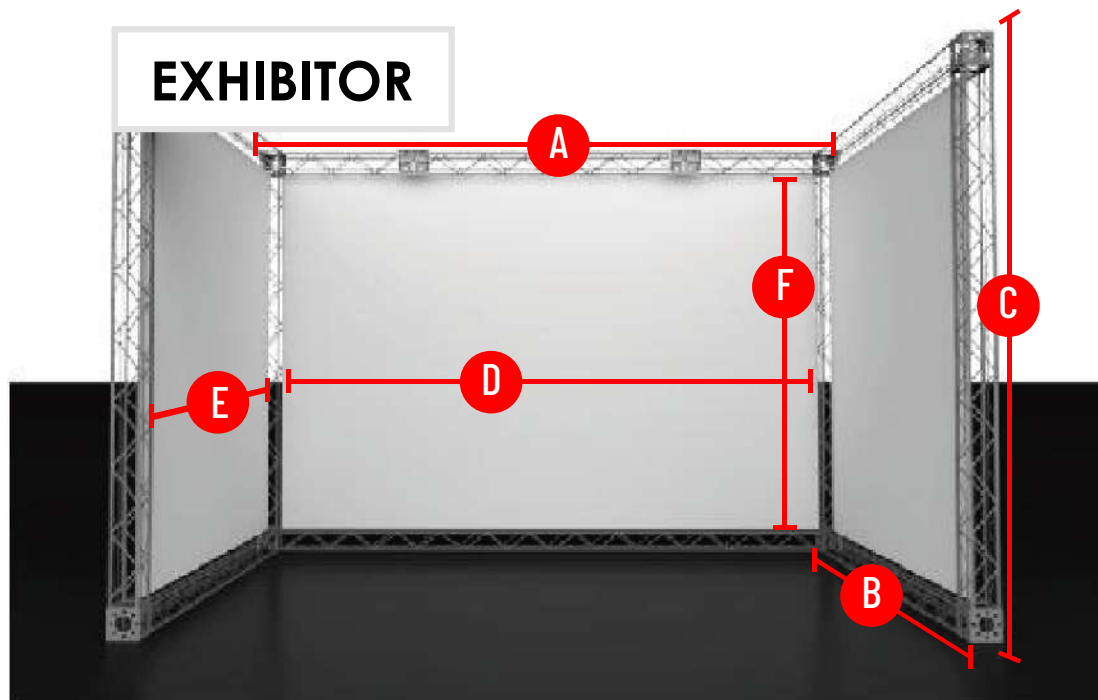
Read this manual in detail so that you have the required information within the indicated deadlines and thus ensure your correct participation.



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BOOTH FEATURE AND DIMENSIONS



Truss Structure

PVC White Backbround

Electrical Point 100w x sqm

Spotlights

Exhibitor's Facia

Expo Invitation

Congress Invitation

Furniture Not Included

BOOTH

EXTERNAL DIMENSIONS

INTERNAL DIMENSIONS

	WIDTH(A)	DEPTH(B)	HIGH(C)	WIDTH(D)	DEPTH(E)	HIGH(F)
Central 6 sqm.	3,24m.	2,24m.	2,24m.	2,95m.	1,95m.	1,95m.
Corner 6 sqm.	3,24m.	2,24m.	2,24m.	2,95m.	1,95m.	1,95m.
Central 8 sqm.	4,36m.	2,24m.	2,24m.	4,07m.	1,95m.	1,95m.
Corner 8 sqm.	4,36m.	2,24m.	2,24m.	4,07m.	1,95m.	1,95m.
Central 9 sqm.	3,36m.	3,36m.	2,24m.	3,07m.	3,07m.	1,95m.
Corner 9 sqm.	3,36m.	3,36m.	2,24m.	3,07m.	3,07m.	1,95m.
Central 12 sqm.	4,36m.	3,36m.	2,24m.	4,07m.	3,07m.	1,95m.
Corner 12 sqm.	4,36m.	2,24m.	2,24m.	4,07m.	1,95m.	1,95m.



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BOOTH TYPE

EXHIBITOR



Central 6 sqm.

EXHIBITOR



Corner 6 sqm.

EXHIBITOR



Central 8 sqm.

EXHIBITOR



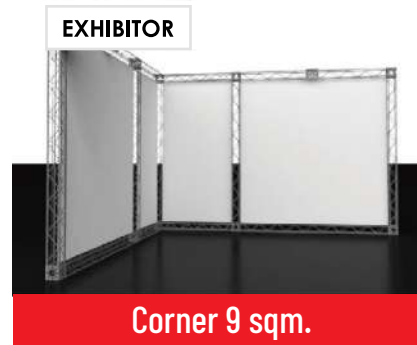
Corner 8 sqm.

EXHIBITOR



Central 9 sqm.

EXHIBITOR



Corner 9 sqm.

EXHIBITOR



Central 12 sqm.

EXHIBITOR



Corner 12 sqm.



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GENERAL INFORMATION

Date: October 28-30, 2020

Place: CentroParque – Araucano Park

Address: Av. Presidente Riesco 5330, Las Condes – Santiago

Exhibition Program: Wednesday and Thursday 10:00 to 19:00 hrs.
Friday 10:00 to 17:00 hrs.

Congress Program: Wednesday to Friday 09:00 to 18:30 hrs.

The Exhibitor must respect this schedule and always have staff in his booth. In case of not being present, a charge may be applied for detrimental to the activity and service provided to visitors.

Parking: Preferential rate for exhibitors, previously validating the ticket. Also, the number of free tickets, indicated as a benefit of the Exhibitor in the second clause of this contract, will be awarded daily. Each ticket serves only one entry; if you exit and re-enter, it will no longer be valid.

Contact Attention Exhibitor: Carolina Guevara, info@expofuego.cl

EXHIBITOR STAFF

Friday, October 9

- Deadline for the exhibitor to designate a person responsible for their booth, who will provide information on the entry of materials, assembly, and disassembly.

Friday, October 16

- The exhibitor must send a list of their staff that will attend the stand during the event, to generate their accreditation, which is non-transferable. Additionally, a file with the Names and ID Number of the people who will work in the assembly, together with the patents of the vehicles that will enter the materials on Tuesday, October 27.



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INCOME AND ASSEMBLY

Tuesday, October 27

- The assembly is authorized this day, from 8:00 and until 23:00 hrs., by the access of Av. Presidente Riesco 5330.
- The maximum height for the entry of vehicles is 2,20 m. Trucks of higher must carry out the unloading in the outside sector of Av. Presidente Riesco 5330, being the responsibility of the exhibitor to have the means for the unloading and entry of the materials to the exhibition area.
- The Organizer will have a pallet truck (1000kg. maximum load and 0,8m. maximum heights) to facilitate unloading inside the room.
- When entering CentroParque, staff must have their identity card and vehicles previously authorized to enter. Otherwise, you can request to leave the place.
- For all assembly or disassembly personnel, the use of the essential personal protective elements they consider, safety shoes, gloves, and helmet will be required. In case of work in height greater than 1,8m., the use of safety harness will be required. If personnel do not have the required protection elements, they may be removed from the workplace.



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BOOTH MODULATION

- In general, the modulation consists of a light truss structure of 2,24m. high with side dividing panels on both sides and the back. In front the name of the Exhibitor is installed in standard typeface.
- The useful area corresponding to the graphs will depend on the width according to the stand chosen, and the height is 1,95m. in each panel.
- The maximum heights defined for the projects are 5,0m. inside the showroom (Booth N°1 to N°56) and 2,50m. for those in the Foyer (Booth N°57 to N°70).
- It is forbidden to partially or totally use the exhibition corridor; the Exhibitor will be obliged to respect the limits corresponding to the leased area, to allow circulation in case of emergency.
- In the case of modulations with special projects, the Exhibitor must first notify the organization to leave the area free to determine the useful area of the booth, considering that the dimensions of the structures must be discounted to prevent obstructions.
- The booths that have special projects must present their electrical plan TE1 certified by the Superintendence of Electricity and Fuels (SEC); without this, the modulation company will not be able to deliver electricity to them. The use of power will be limited to what is strictly necessary for the proper functioning of the stand, without this implying excessive use that affects other exhibitors. The Organizer reserves the right to prudentially determine the limit set for each Exhibitor, considering its needs.
- Any damage, total or partial, to modulation will be the responsibility of the Exhibitor, and the corresponding repair costs will be applied to compensate the modulation company. It cannot be glued, cut, or painted on PVC panels. You can only hang graphics and items from metal structures or be self-supporting.



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USE FACILITIES

- It is forbidden to do construction work in the exhibition halls (welding, carpentry or painting), the projects must be prefabricated, authorizing only the assembly, retouching and furnishing work.
- It is not allowed to drill, nail, paste elements on walls and floors of the convention center. Components cannot be installed in the skies of salons, galleries, or in any area of CentroParque.
- The construction, decoration, equipment, and installation of products to be exhibited must finish no later than 23 hrs. on Tuesday, October 27, the entry or completion of works after that time will not be allowed.
- Any damage, total or partial, suffered by CentroParque will be the responsibility of the Exhibitor and the corresponding repair costs will be applied.
- The installation of floor coverings, carpet type, will not be allowed without it having an easy-to-remove double contact tape. If the floor is left with glue or remnants of the double contact, it must be cleaned by the Exhibitor or will be responsible for the cost of cleaning the Exhibitor.
- The connection, manipulation or modification of any installation of CentroParque or of companies that provide permanent services in it will not be allowed.
- The Exhibitor may not install loudspeakers or music equipment, in common areas or perform artistic or similar shows, without the written authorization of CentroParque and the Organizer.
- The use and storage of flammable, explosive items and elements or any product that represents a chemical, radioactive, poisonous, or combustible hazard shall be prohibited.



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- Sample vehicles or machinery must have the battery cables disconnected, and their fuel tank drained. If the Exhibitor exhibits bulky or heavy machinery, they must notify it two weeks before requesting a written authorization from CentroParque before entering. For safety standards, the maximum resistance of the floor is 500 kg/sqm., and may not admit the entry of machinery or elements that do not meet the standard.
- If the Exhibitor is interested in providing any additional service to visitors, such as food or drinks, he must request authorization from CentroParque.
- The Organizer can cancel demonstrations that generate inconvenience to other exhibitors.

INCOME AND EXIT OF MERCHANDISE

Tuesday, October 27

- As of this date, products or materials may be entered, which must have a dispatch document or fill the CentroParque Income declaration form.
- The supply of the stands during the days of the event, will be between 07:00 and 10:00 hrs, then the entrance will not be authorized, to avoid accidents.
- The removal of merchandise during the exhibition is prohibited.

SECURITY

- CentroParque and the Organizer will not assume any responsibility for losses or damages suffered by the Exhibitors, External Services Companies, or individuals and the general public.
- CentroParque has guards in the accesses and video camera system, but it is not possible to guarantee the security of each booth; for this reason, it is requested not to leave valuables objects, as it will not be responsible for their loss.



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- The Exhibitors must, under their responsibility, extend their policies or insurances that cover the risks inherent to the event. Regarding the companies that lease LCD screens, notebook, or other equipment, they must require their suppliers to have insurance policies for all their, and have support elements or other fixing and security elements.
- The Exhibitor is responsible for damages that they produce or for third parties that have any relationship with the Exhibitor.

CLEANLINESS

- For assembly and disassembly, the Exhibitor must remove the garbage produced by his personnel and deposit them in the corresponding places.
- The cleaning inside the booths will be the responsibility of the Exhibitor.

DISASSEMBLY

Friday, October 30

- From 17:00 hrs, the items may be removed, presenting the entry documentation, and must be completed at midnight of that same day.
- If the Exhibitor or External Services Company does not remove the exhibited materials, they will be transferred and stored by authorized CentroParque personnel, without civil liability for them. The Exhibitor is responsible for storage costs for the space used (50 USD/sqm. daily).



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EXHIBITOR'S *MANUAL*

Organizer:

>EnginZone
La Zona de la Ingeniería



info@expofuego.cl



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